Meeting Minutes



April 8th, 2025

Participants: Everyone

# Agenda

| Topic | Time |
| --- | --- |
| * Discuss biweekly meeting feedback | 10 min |
| * Go over remaining work on product | 20 min |
| * Discuss final report and presentation | 20 min |

Apr 8, 2025

# Project debrief

### Project updates

* Had final biweekly meeting with TA
* AI Assistant feature is complete
* E2E tests and AI assistant tests are complete

### Week’s Goals & Challenges

* Complete all changes to the website and tests, including comments
* Finalize report and complete peer review
* Make final presentation and practice
  + Presentation is next Tuesday @ 2pm

# Next steps

### Action items

* Complete comments and last edits to project - Jacob & Skye
* Submit peer evaluation - Everyone
* Finish final report & presentation - Everyone

### Topics for future discussions

* None 🙂

Weekly Work

| Weekly Work | | |
| --- | --- | --- |
| No type Person | No type Task | Dates Date |
|  |  | Date |
|  |  | Date |
|  |  | Date |